



Beant College of Engineering & Technology

(Established by Government of Punjab)

GURDASPUR (PUNJAB) 143 521

AGENDA

8TH MEETING OF BOARD OF GOVERNORS

TO BE HELD ON

03.01.2008 AT 11:00 AM

VENUE: Committee Room
PUNJAB BHAWAN
Sector 3, Chandigarh.

BOARD OF GOVERNORS

Beant College of Engineering & Technology

(Established by Government of Punjab)
Gurdaspur (Punjab) 143521

Sr. #	Name	Chairman/ Member
1.	Chaudhary Swarna Ram Hon'ble Technical Education, Social Security & Development of Women and Children Minister, Punjab	Chairman
2.	Secretary to Govt. of Punjab, Department of Finance.	Member
3.	Secretary, Technical Education & Industrial Training, Govt. of Punjab	Member
4.	Secretary to the Govt. of Punjab, Department of Science & Technology and Environment	Member
5.	Director, Technical Education & Industrial Training, Punjab	Member
6.	Hon'ble M.L.A., Gurdaspur	Member
7.	i) Nominee of the Ministry of Human Resource Development, New Delhi.	Member
	ii) Nominee of the All India Council for Technical Education, New Delhi.	Member
8.	i) Shri Mohinder Pal S/o Shri Beru Ram H.No.3117, Phase-II, Urban Estate, Patiala.	Member
	ii) Shri Naresh Nagpal, Additional Director, Technical Education, Punjab.	Member
9.	Vice Chancellor, Punjab Technical University, Jalandhar	Member
10.	Shri Mohinder Pal Kanth, Mohinder Foundry, G.T. Road, Mehettan, Phagwara, District Kapurthala.	Member
11.	Shri Rajinder Dhiman, SVI Sales Corporation, G.T. Road, Gorayan, District Jalandhar.	Member
12.	Nominee of University Grants Commission.	Member
13.	Chairperson, Punjab State Board of Technical Education & Industrial Training.	Member
14.	i) Shri Inder Pal Singh, Registrar, Beant College of Engineering & Technology, Gurdaspur	Member
	ii) Shri Arpinder Singh, Assistant Professor, Beant College of Engineering & Technology, Gurdaspur	Member
15.	Principal, Beant College of Engineering & Technology, Gurdaspur	Member Secretary

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Item # 8.1 To confirm the minutes of 7th meeting of Board of Governors held on 15.11.2006.

The 7th meeting of Board of Governors of Beant College of Engineering & Technology, Gurdaspur was held on 15.11.2006 at 11:00 AM in the committee room of Punjab Bhawan, Chandigarh. The minutes were circulated vide # BCET/6807-6825 dated 20.12.2006 to all the members for information and comments, if any. No comments have been received.

Copy of the minutes is placed at **Annexure-I** from page 46 to 56 for confirmation please.

Item # 8.2 To report of action taken on the decisions taken in the 7th meeting of Board of Governors held on 15.11.2006 at Punjab Bhawan, Chandigarh.

A status report of the action taken on the decisions of 7th meeting of Board of Governors held on 15.11.2006 is as follows :

Item #	Subject	Decision taken	Action taken
7.1	To confirm the minutes of 6 th meeting of Board of Governors held on 08.7.1999.	It was resolved to confirm the minutes of 6 th meeting of Board of Governors held on 08.7.1999.	No action required.
7.2	To report of action taken on the decisions taken in the 6 th meeting of Board of Governors held on 08.7.1999 at the Punjab Bhawan, Chandigarh.	The Board noted the actions taken on the decisions taken in the 6 th meeting of Board of Governors. All the decisions taken were implemented.	No action required.
7.3	To report the minutes of meetings of Finance Committee.	The Board noted the minutes of 7 th to 17 th meetings of Finance Committee.	No action required.
7.4	To report the minutes of meetings of Buildings & Works Committee.	The Board noted the minutes of 10 th to 11 th meetings of Buildings & Works Committee.	No action required.
7.5	To report the minutes of meetings of Equipment & Store Purchase Committee.	The Board noted the minutes of 6 th to 12 th meetings of Equipment & Store Purchase Committee.	No action required.
7.6	To report about the progress made by the college.	The Board appreciated the progress made by the college since the last meeting held on 08.7.1999. The Board also appreciated the efforts made by the college in the placement of the students and they desired that the college should emphasize more on these placements. It was further desired that the college should explore more possibilities in getting the grants from various agencies as the Board noted with appreciation the grant of Rs.20.00 lacs received by the college from AICTE, New Delhi. The Board also appreciated the participation of the students in various activities and the interest of the faculty pursuing higher qualifications. The Board noted with satisfaction the proposals	Since the last meeting, many more students have been placed in reputed companies. Proposals for grants from AICTE, New Delhi have been sent. As decided, the internal revenue generation by way of consultancy has been started. The programme of 65 points under MIS has been implemented.

submitted by the college. All the items proposed under future agenda for the development of the college were approved. Worthy Principal Secretary, TE & IT, Punjab desired that the college should start the process of getting the status of Deemed University. It was desired that internal revenue generation be started by way of consultancy and use of infrastructure facilities. It was also decided to implement the 65 point programme under MIS which has been approved for Shaheed Bhagat Singh College of Engineering & Technology, Ferozepur. The Board was also informed about the association formed by the faculty in the college and Principal was told by the Board that no misconduct by any faculty and staff be tolerated and actions as per rules be initiated if any, faculty or staff try to create any nuisance in the college.

Shri Raman Behl discussed the matter of regularizing the services of the persons working on daily wage/contract/consolidated salary on the basis of the notification issued by the previous government. After detailed deliberation, it was decided that they have to work on contract basis for which the letters have already been issued. This is in line with the case of Teachers who are also appointed on contract basis as per the policy decision taken earlier.

7.7 To report the appointments both teaching and non-teaching made after the last 6th meeting of Board of Governors (1999 to 2006).

The Board noted the appointments made by the college since the last meeting held on 08.7.1999 and ratified.

No action required.

7.8	To approve the additional teaching/non-teaching posts due to introduction of new course of Bio-Technology and increase of seats in various courses.	The item was approved.	The decision taken has been implemented.
7.9	To approve the payment of interest on CPF on yearly basis as per Punjab Govt. Rules instead of half yearly basis as per College Bye Laws.	The item was approved and to be made effective from 01.4.2006.	The decision taken has been implemented.
7.10	To approve the transfer of Hostels attendants from contractor to the rolls of college.	The item was rejected.	No action required.
7.11	To approve the extension in the services of the persons working on adhoc/contract basis for a period of three years.	After detailed deliberation, it was decided that their period will not be extended for a period of three years on contract basis. It was further decided that the recruitment for these posts is already in the pipeline and they are allowed to continue only upto the period till the candidates selected join in the college against these respective posts.	The decision taken has been implemented.
7.12	To approve the appointment of Dr. Satish Kumar, Principal, Beant College of Engineering & Technology, Gurdaspur on deputation basis.	The item was approved, orders are to be issued by P.S.T.E. & I.T. to both the colleges i.e. Giani Zail Singh College of Engineering & Technology, Bathinda and Beant College of Engg. Technology, Gurdaspur.	The decision taken has been implemented.
7.13	To report the conduct of audit of annual accounts for the year 2004-2005 by the Accountant General, Punjab, Chandigarh.	The Board noted the action taken by the college to settle the paras and it was further desired that the efforts be made to settle the remaining paras during the next audit.	The detail of settled paras with a report from AG, Punjab is placed at Annexure II from page 57 to 137.
7.14	To approve the termination of services of employees absenting from duties for more than five year.	It was decided that the public notice may be given in the news paper and their services be terminated, if they do not report back within a stipulated period after the issuance of public notice in the press. However, the services of Shri Karamjit Singh, Peon can be terminated as he was involved in the criminal case and was sentenced to imprisonment as per the record submitted by the applicant.	The decision taken has been implemented except in the case of Shri Harpreet Singh, A.P. who was granted further EOL upto 31.12.2007 by Govt. of Punjab.

7.15	To approve the annual increments by counting extra ordinary leave.	The item was deferred.	No action required.
7.16	Any other item with the permission of the chair.		
7.16.1	To regularize the adhoc services of Shri Rajeev Kumar Bedi, Lecturer in Computer Science & Engineering.	The item was not approved. The Principal was asked to send the post occupied by him for advertisement to Director, Technical Education & Industrial Training, Punjab, Chandigarh and he should continue till the new incumbent joins after the selection.	The decision taken has been implemented.
7.16.2	Besides the agenda items, the following discussions were made and decisions were taken which are to be applicable to all the engineering colleges being managed by the Government.	<p>1) It was decided to review the College Bye-Laws applicable to Government managed Colleges after every 10 years. A committee will be constituted by the worthy PSTE/IT for this purpose. It was also emphasized that regular meetings of Board of Governors of all Government managed Colleges shall be held at least once in three months.</p> <p>2) It was decided that during every Board meeting of Government managed colleges, at least one of the Department of College would make detailed presentation of their vision, mission, action plan with Milestones and timelines along with the future roadmap before the Board. The Principal of the Colleges would constantly review these roadmaps for ensuring their timely implementation.</p>	<p>The committee has already been constituted and the work is in process.</p> <p>Action is being taken as per decision.</p>

- 3) It was decided that all Government managed Colleges would establish a close liaison with Government of India Ministries and Agencies from where funds are available and could be arranged. For this purpose, every college would prepare projects in each Department and submit the same to the Government of India Ministries and Agencies concerned for funding. Every year at least Rs. 1.00 crores should be sanctioned from Government of India under various projects. For this purpose one person could be centrally engaged by all the Colleges in Delhi who could work in collaboration with the liaison Officer of Punjab Infotech. Projects have been submitted to the various agencies under Govt. of India. As regards to engagement of one person for liaison purpose at Delhi, the common decision needs to be taken.
- 4) Government managed Colleges must make all efforts to create close liaison and collaboration with the Industry. They may work with Industry and offer various continuing education programme/ short duration courses to ensure internal resource generation. It was explained that Government of Punjab has already approved the sharing of IRG and consultancy charges amongst all Stakeholders with the approval of Finance Department. Decision taken has been implemented.

- 5) It was discussed and decided that when buying a costly equipment for the Lab costing beyond Rs. 5.00 lacs, the proposal submitted by HOD concerned should also be accompanied by its utilization plan. This utilization should no be less than 30 hours per week including any outsourcing to the Industry for use. It was also decided that every equipment should have a log book which should record the usage, the down time and the repair and maintenance schedule etc. of the equipment.
- Decision taken
... has been implemented.
- 6) It was decided that all Principals must carry out energy audits within their Institutions and take steps to reduce the connected load thereby reducing the power bill considerably. For this purpose the change over switches could also be deployed wherever possible.
- Decision taken
... has been implemented.
More detailed work will be got done in consultation with PSCST, Chandigarh.
- 7) It was explained by Secretary Information Technology that while fixing the fee for Engineering Colleges, a special component of IT Infrastructure was also included in the fee subject to the condition that the specified minimum IT facility including PCs and connectivity would be made available to the student. However, even the minimum service is not being provided. It was decided that all Principals would carry out internal audits and ensure that adequate number of PCs along with internet connectivity including WiFi facility would be provided in every Institutions. Internet connectivity may also be provided in the Hostels where students would be encouraged to use their Laptops.
- Decision taken
... has been implemented.

8) It was explained by Secretary, Information Technology that about 15 lacs power point slides were prepared by Diploma and Certificate Level Institutions to be used as teaching aid. Similar exercise was initiated in Colleges. However, now the exercise needs to be completed that the existing slides could be made available for up gradation to degree level. All faculty members under the Scheme would prepare 1000 slides on the subject being taught by them which could be shared amongst all of them.

Decision taken has been implemented. The teachers are preparing slides for the subjects being taught by them.

9) The requirement of imparting soft skills to the students was emphasized and it was decided that a course like P-Toss (Punjab Training on Soft Skills) may be administered to them for improving their soft skills. For this purpose, assistance of Punjab Information and Communication Technology Corporation should be taken if required. It was also decided that every student in each subject should be encouraged to make a power point presentation every fortnight to help him/her in improving his communication skills for better job placement and successful career thereafter.

Efforts are being made to get the decision implemented.

10) It was emphasized by the PSTE&IT that a proper Management Information System (MIS) is required to closely monitor the progress and performance of the Engineering Colleges and Punjab Technical University, Jalandhar. He further explained that for this purpose the Finance Committee and BOG of PTU has already approved development of software by Punjab Information & Communication Technology Corporation. He desired Secretary I.T. to go ahead and get the MIS implemented in PTU as well as the Institutions at the earliest.

No action
required at
college level.

11) Secretary Information Technology shared the following draft proformas:

- i. Student Feedback Form
- ii. Student Assessment of faculty
- iii. Micro Analysis of Sessional results
- iv. Annual appraisal report of Teaching faculty
- v. Daily Status Report of Institute

Decision taken
... has been
implemented.

Copies of these proformas are attached with the minutes. It was decided that all college would adopt these proformas with suitable modifications. For this purpose it was decided that PSTE&IT would constitute a committee of Principals and Director Technical Education & Industrial Training who would finalize the draft proforma and submit the same for the approval of PSTE&IT.

12) It was emphasized by PSTE&IT that all the Engineering Colleges should lay special emphasis on internal resource generation by ensuring adequate utilization of faculty and machinery for undertaking commercial activities which could provide income to faculty, students and the institute. The sharing pattern for the revenue generated shall be decided in a common meeting to be taken by PSTE&IT with all the Principals of Engineering Colleges in which Mr. N.S. Kalsi, IAS Director-cum-secretary Information and Technology would be a special invitee. Director Technical Education and Industrial Training would also participate. The idea being generation of maximum resources for the colleges in addition to normal tuition fee with a view of upgrading the infrastructure of the colleges to international standards.”

The college has started working on Internal Revenue Generation

Item # 8.3 To report the minutes of meeting of Finance Committee.

After the 7th meeting of Board of Governors held on 15.11.2006, only one meeting of Finance Committee has been held i.e. 18th meeting on 02.5.2007 under the Chairmanship of Principal Secretary, Technical Education & Industrial Training, Punjab. The minutes of the meeting are placed at **Annexure – III** from page 138 to 140.

The Board may please note.

B.K

Item # 8.4 To report the minutes of meeting of Building & Works Committee.

After the 7th meeting of Board of Governors held on 15.11.2006, only one meeting of Building & Works Committee has been held i.e. 12th meeting on 09.7.2007 under the Chairmanship of Principal Secretary, Technical Education & Industrial Training, Punjab. The minutes of the meeting are placed at **Annexure - IV** from page 141 to 143.

The Board may please note.

Item # 8.5 To report the minutes of meetings of Equipment & Store Purchase.

After the 7th meeting of Board of Governors held on 15.11.2006, two meetings of Equipment & Store Purchase Committee have been held i.e. 13th meeting on 28.2.2007 and 14th meeting on 12.9.2007 under the Chairmanship of Director, Technical Education & Industrial Training, Punjab, Chandigarh. The minutes of the meetings are placed at **Annexure - V** from page 144 to 148.

The Board may please note.

Item # 8.6 To report about the progress made by the college.

Since the last meeting held on 15.11.2006, the college has made tremendous progress in the following fields :

(a) Various Courses and Admission Status

i) **B. Tech. Courses :** The college is presently running six undergraduate courses with an annual intake of 370 students in the following disciplines :

1. Bio Technology	60
2. Chemical Engineering	40
3. Computer Science & Engineering	60
4. Electronics & Communication Engineering	60
5. Information Technology	60
6. Mechanical Engineering	90
Total	370

It is a matter of pride for college to bring to the kind information of the board that this year, the **admissions** has been **100%** and every efforts will be made to get the **100% seats filled** in the years to come.

ii) **M. Tech. Courses :** Besides 6 under graduate courses, the college is running two post graduate courses in the disciplines of (1) Mechanical Engineering (Production Engineering) (2) Electronics & Communication Engineering under the Regional Centre of Punjab Technical University, Jalandhar. The college has also started from 2007 a post graduate course in Mechanical Engineering (Thermal Engineering) with an annual intake of 18 students at its own sanctioned by All India Council for Technical Education, New Delhi.

iii) **ACCREDITATION :** It is also being brought on the record that the college has applied for Accreditation from **National Board of Accreditation, New Delhi** in the disciplines of **Computer Science & Engineering**, **Mechanical Engineering** and **Electronics & Communication Engineering**. All the formalities have been completed and the visit of the committee is expected very soon.

(b) Academic Results : The details of the students of batch 2003 passed in 2007 having first division with the pass percentage is as given below :

Branch	Total number of students	Total pass percentage
Chemical Engineering	57	72.0%
Computer Science & Engineering	67	74.6%
Electronics & Communication Engg.	45	86.1%
Information Engineering	43	86.0%
Mechanical Engineering	65	78.5%
Production Engineering	22	73.0%
Total (overall)	299	78.3%

(c) Placement of Students

The college has also made major progress in the placement of the students. The placement scenario for the batch 2003 and 2004 is as given below :

Batch 2003 passed out in 2007

Sr. No.	Name of Company	No. of students placed	Salary package
1.	Indian Army	14	As per Govt. norms
2.	HCL Technologies	6	2.2 lacs p/a
3.	Syntel	1	2.2 laes p/a
4.	Birlasoft	2	2.2 lacs p/a
5.	IFlex	6	2.2 lacs p/a
6.	Infosys	9	2.4 lacs p/a
7.	L & T Infosys	2	2.5 lacs p/a
8.	Converges	5	2.4 laes p/a
9.	PCL	1	2.2 lacs p/a
10.	Tech. Mahindra	12	2.5 lacs p/a
11.	U.S. Technologies	7	2.4 lacs p/a
12.	G4 Solutions	4	2.4 lacs p/a
13.	PTL	3	2.0 laes p/a
14.	Tata Chemical Limited	1	2.1 lacs p/a
15.	Wipro Technologies	9	2.4 lacs p/a
16.	ITL	15	1.8 lacs p/a
17.	Dell	2	1.5 lacs p/a
18.	Life BP	33	2.4 lacs p/a
19.	ITC	2	3.1 lacs p/a
20.	DCM Sriram	3	2.1 lacs p/a
	Total	137	

Batch 2004 passing out in 2008

Sr. No.	Name of Company	No. of students placed	Salary package
1.	Tech. Mahindra	23	2.9 lacs p/a
2.	Infosys	5	2.4 lacs p/a
3.	Perot Systems	3	2.8 lacs p/a
4.	Birla Soft	2	2.0 lacs p/a
5.	Syntel	7	2.2 lacs p/a
6.	Satyam Computers	19	2.2 lacs p/a
7.	Tata Elxi	1	2.4 lacs p/a
8.	L & T Infotech.	12	2.9 lacs p/a
9.	I-Flex	2	2.8 lacs p/a
10.	Sierra Atlantic S/W	1	2.2 lacs p/a
11.	Sapient	2	4.0 lacs p/a
12.	Sasken	1	2.75 lacs p/a
13.	Accenture	18	3.2 lacs p/a
14.	ITC	1	3.7 lacs p/a
15.	Keane India Limited	7	2.75 lacs p/a
16.	Patni Computer Systems Limited	1	3.0 lacs p/a
17.	Sandvick Asia Limited	1	3.0 lacs p/a
18.	Sona Somic Lemforder Compoenets Limited, Gurgaon	2	Not disclosed
19.	Life Business	1	2.4 lacs p/a
20.	Vardhman Textiles Limited, Ludhiana	2	1.6 lac p/a
21.	Indian Navy	9	As per Govt. norms.
	Total	120

Apart from this, Job Mela was organized in the campus with the help of India Trade Promotion Organization, New Delhi and Time's Job Group on 28th & 29th September 2007 and 112 students of our college have been short-listed for placement by various companies.

(d) Cultural & other activities on the campus

After the last meeting held on 15.11.2006, our students excelled themselves in the various sports, cultural, NSS, ISTE, Fine Arts Club, Music & Dramatic Club, Literary Society and NCC activities. The details of the events organized at the college level as well as university level and the positions held by our students are placed at **Annexure VI** from page 149 to 170.

(i) Sports Activities

Our college students participated in various sports activities under P.T.U.

Inter College Tournaments :

- Inter College Cricket Tournament
- PTU Athletic Meet
- PTU Inter College Badminton Tournament
- PTU Inter College Yoga Competition
- PTU Inter College Lawn Tennis Tournament
- PTU Inter College Handball Tournament
- PTU Inter College Football Tournament
- PTU Inter College Basketball Tournament

Our college students took 2nd position in Yoga Competition in men category and 3rd position in women category and 4th position in Lawn Tennis in Men & Women categories.

(ii) Cultural Activities

Our college students participated in the following :

- (i) Spardha – 07 at SSIMT, Dinanagar and won 1st Prize in Quiz, Sellit, Cartooning and 2nd Prize in S/W Development, Rangoli, Turn Coat.
- (ii) PTU Cultural Festival Virasat at SSIMT, Badhani : Won 2nd Prize in Solo Song, Gulli Dandi.

(iii) NSS Activities

Following activities were held under NSS in the college and nearby villages :

- (i) Village camp on 04.5.2007 and 05.5.2007 at Govt. High School Bariar and Govt. Middle School at Khojepur
- (ii) Tree plantation in the college on 18.9.2007
- (iii) Class room cleaning on 02.10.2007
- (iv) Blood Donation Camp on 09.10.2007 and donated 96 units.

(iv) N.C.C.

The college has NCC wing in its campus and following activities are held :

- (i) NCC – regular parades are held.

(ii) NCC – shooting Training Competition was held.

(v) ISTE Activities

Tech. Fest “Juventus – 2K7” was held on 4th - 5th October 2007 under I.S.T.E. activities, Teams from six colleges participated in various events.

Our college students won many 1st & 2nd prizes

(vi) Apart from the above

Various activities are held under the following clubs :

- Fine Arts Club
- M n D Club
- Literary Society
- S.A.E.
- Chemical Engineers Society

(e) Faculty Development

- Two faculty members namely Dr. O.P. Singh and Dr. R.K. Awasthi have completed their Ph.Ds. in Mechanical Engineering.
- One faculty member namely Shri S.S. Gill has been sent for Ph.D. under study leave to U.K.
- One faculty member has completed M.Tech. in Chemical Engineering.
- Many faculty members have attended Short Term Courses and conferences in IITs and other institutions.

(f) Various Proposals Submitted under Research Promotion Schemes/MODROB Schemes.

Sr. #	Subject	Department	Amount Rs. in lacs
1.	Experimental Investigation of Electric Discharge Machining of Difficult to Machine Materials for Surface Quality Improvement.	Mechanical Engineering	10.00
2.	Capacity Enhancement of Optical CDMA Systems.	Electronics & Communication	8.50
3.	Simulation of High Data Rate Optical Fiber Transmission Systems	Electronics & Communication	7.00
4.	Modernization of Environmental & Process Technology Lab.	Chemical Engineering	10.00
5.	Modernization of Metrology Lab.	Mechanical Engineering	14.10

6.	Up gradation of Robotics & Automation Lab.	Mechanical Engineering	10.00
7.	Development of Embedded Lab.	Electronics & Comm. Engg.	14.57
8.	Modernization of Hardware and Networking Lab.	Computer Sc. & Engineering	11.50
9.	Modernization of Computer Centre.	Comp. Centre	15.00
10.	Modernization of Machine Shop	Workshop	14.00
	Total		114.67

Proposals Submitted to the Department of Social Welfare, Punjab for Grant-in-Aid

1.	Grant-in-Aid under the scheme – Remedial Coaching for failed students.	0.61
2.	Grant-in-Aid under the scheme – Centre for training on Bio Technology	22.13
3.	Grant-in-Aid under the scheme – Centre for training on computing.	17.27
4.	Extension of Girl's Hostel	66.06
5.	Book Bank	4.15
	Total	110.22

(g) Proposal for Increase/Decrease of seats submitted to All India Council for Technical Education, New Delhi

<u>Discipline</u>	<u>Present Seats</u>	<u>Increase/Decrease of seats</u>
Computer Science & Engineering	60	120
Chemical Engineering	<u>40</u>	<u>30</u>
	<u>100</u>	<u>150</u>

Net increase in seats = 50

Present strength of 370 will be increased to 420 seats in the session 2008-2009.

(h) Various facilities generated in the college after the 7th meeting of the board held on 15.11.2006 :

- Edusat Room have been prepared.
- Two laboratories of Bio Technology Department are ready.
- More computers, printers, UPSs have been added.
- Shooting Range has been constructed.
- Cafeteria is ready.
- P.C. on existing roads has been completed.

- Antivirus, PRO-E, Internet Management Software have been added.
- Books have been added in the Library.

More equipment have been added in the laboratories.

Item # 8.7 To report the conduct of audit of annual accounts for the financial year 2006-2007.

The annual accounts for the financial year 2006-2007 were prepared and got audited from the Chartered Accountant and the same are yet to be audited by the Accountant General, Punjab. The report of Accountant General, Punjab for auditing of accounts for the financial year 2005-2006 is placed at **Annexure-II** from page 57 to 137.

The copy of balance sheet for the financial year 2006-2007 is placed at **Annexure-VII** from page 171 to 183 for information please.

Item # 8.8 To ratify the decisions taken in the meetings of the committee constituted by the Government of Punjab for uniformity of designation/qualification/pay scales and promotion thereof.

The Director, Technical Education & Industrial Training, Punjab vide memo # 1282-86/S 3/ECC/2006 dated 09.6.2006 constituted a committee under the Chairmanship of Dr. Satish Kumar, Principal, Beant College of Engineering & Technology, Gurdaspur with Shri Inder Pal Singh, Registrar, BCET, Gurdaspur, Shri Sanjeev Sharma, Dy. Registrar, MIMIT, Malout, Shri Gurdip Singh, Dy. Registrar, GZSCET, Bathinda, Shri Satish Kansal, Asstt. Professor-cum-Dy. Registrar, BHSBIET, Lehragaga and Shri Vinod Kumar Sharma, Assistant Registrar, SBSCET, Ferozepur for putting up a proposal on uniformity of designation/qualification/pay scale & promotion criteria in respect of non-teaching posts. The committee submitted its report vide BCET/4536 dated 28.8.2006. The proposal of this committee was further discussed in a meeting held under the chairmanship of Shri Gurdev Singh Sidhu, IAS, the then DTE & IT, Punjab with Shri Mohanbir Singh, ADTE, Punjab and all the Principals of 5 Govt. promoted Engg. Colleges and the same was recommended for approval from the Chairman, Board of Governors which was approved by Hon'ble TEM-cum-Chairperson, Board of Governors. However, vide memo # 71-75/S-3/ECC/2006 dated 11.1.2007, it was informed by DTE & IT, Punjab that the proceedings of the committee have been approved by Hon'ble TEM-cum-Chairperson, Board of Governors, however the same be got ratified by the respective colleges in their meetings of Board of Governors. Besides, the following items are also approved and asked to put up in the meeting of Board of Governors for formal approval :

1. A separate wing for exhibitions of various products could also be established in each college, the standard design of each college shall also be got approved for each college from the Board of Governors.
2. Each engineering college shall also have a polytechnic, ITI and upto 10+2 school to make it a composite unit and also for

providing facilities.

3. Each college shall also have a well equipped dispensary/aurvedic doctor/yoga instructor, a nursery of plants and an ambulance.

The photocopies of details are placed at **Annexure VIII** from page 184 to 195.

The matter is placed before the board for ratification please.

Item # 8.9 To ratify the decisions of the Chairman, Board of Governors/ Government of Punjab in respect of promotions/ placement of faculty under Career Advancement Scheme, grant of benefit to the staff under Assured Career Progression Scheme and promotions of non-teaching staff and also to ratify the regularization of staff.

a) To ratify the promotions/placements made in respect of faculty.

As per the guidelines of AICTE, New Delhi, the faculty is promoted/ placed in the next designation/pay scale under Career Advancement Scheme. All such promotions/placements made in the past are placed at **Annexure IX** from page 196 to 213 for ratification of the board.

b) To ratify the benefit given to non-teaching staff under Assured Career Progression Scheme.

As per notification # 7/60/2006-5PPI/15963 dated 03.11.2006 issued by Department of Personnel, Govt. of Punjab, the employees as per the list attached at **Annexure X** from page 214 to 232 were given the benefit of Assured Career Progression Scheme on completion of 4, 9 & 14 years of service in a cadre. The same is placed before the board for ratification.

c) To ratify the promotions/regularization in respect of non-teaching staff.

On recommendations of the Departmental Promotion Committee, the employees placed at **Annexure XI** from page 233 to 237 were promoted and services were regularized after the approval of Govt. of Punjab/Chairman, Board of Governors. The same is placed before the board for ratification.

Item # 8.10 To approve the next five years rolling plan for the college and measures for improvement in quality of Education and better employability.

At present, the following courses with intake are offered at the college campus :

i) B. TECH.

Sr. #	Discipline	Intake
1.	Bio Technology	60
2.	Chemical Engineering	40
3.	Computer Science & Engineering	60
4.	Electronics & Communication Engineering	60
5.	Information Technology	60
6.	Mechanical Engineering	90
	Total	370

Besides this, 10% of the above seats are filled directly in the 2nd year under Lateral Entry Scheme.

ii) M. TECH. (FULL TIME)

1.	Thermal Engineering	18
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iii) M. TECH. (PART TIME UNDER REGIONAL CENTRE OF PTU, JALANDHAR)

1.	Electronics & Communication Engineering	25
2.	Production Engineering	25

The college intends to grow vertically as well as horizontally in the next five years as per the plan given below :

Measures for improvement in the quality of education and better employability.

- **Best faculty recruitment**
- **Better infrastructure facility**
- **Latest equipment in the laboratories**
- **Adopting multimedia teaching methodology**
- **Better monitoring of class rooms teaching by putting up CCTV**

cameras

- **Students participation in presentations of seminars, quiz etc.**
- **Industry institute interaction**
- **Meaningful industrial training**
- **Better living condition in the campus**
- **Enhancement of extra curricular activities, sports, NSS, NCC etc.**
- **Internal Revenue Generation**
- **More research funding and work**
- **Expert lectures from industries**
- **Leading towards better placement**

YEAR-WISE PLAN

2007-2008

1. Accreditation by N.B.A. AICTE, New Delhi

The college has already submitted a proposal to AICTE for accreditation of the three departments :

- i) Computer Science & Engineering.
- ii) Electronics & Communication Engineering.
- iii) Mechanical Engineering.

Probably, the visit will be in February/March 2008. After this, the college can start more number of courses and increase in seats.

- 2. Setting up of Bio Technology Laboratories :** During the year 2007-2008, Bio Technology Laboratories will be set up as per the requirement & guidelines of P.T.U., Jalandhar and All India Council for Technical Education, New Delhi.
- 3. Construction of four Lecture Halls :** Construction of four lecture halls work has been started and will be completed by March 2008.
- 4. Construction of Auditorium :** The work is yet to start. Drawings & estimates have been checked and finalized in the last meeting of Building & Works Committee held on 09.7.2007.

2008-2009

1. Addition of seats in existing B.Tech. courses from the academic session 2008-2009 :

The college has already submitted a proposal to the All India Council for Technical Education, New Delhi for increase/Decrease of seats in various branches as under:

- i) Computer Science & Engg. - From 60 seats to 120 seats.
- ii) Chemical Engineering - From 40 seats to 30 seats.
- From 100 seats to 150 seats

Therefore, there will be a net increase of 50 seats and total intake will be 420 in B. Tech. and 18 in M.Tech.

2. Construction of the following buildings :

- i) Polytechnic Building
- ii) 10+2 School Building.
- iii) Sewerage Treatment Plant
- iv) Library Block
- v) Academic Block for Civil Engg. (to be started from 2009-2010)

3. Recruitment of Faculty & Staff.

4. Internal Revenue Generation.

2009-2010

1. Starting of Polytechnic with five courses

The college will initially start five diploma level courses in the following disciplines with an intake of 60 seats in each discipline :

- 1. Electronics & Communication Engineering.
- 2. Computer Science & Engineering.
- 3. Mechanical Engineering.
- 4. Information Technology.
- 5. Bio Technology.

2. Starting of School 10+2 (with science stream)

3. Addition of B.Tech. and M.Tech. courses :

- i) B. Tech. in Civil Engineering - 60 seats.
- ii) M. Tech. in Computer Science - 18 seats.
- iii) M. Tech. in Elcs. & Communication Engg. - 18 seats.

2010-2011

1. Starting of research work in various departments.
2. Construction of Guest House.
3. Construction of Swimming Pool.

2011-2012

1. Centre of Excellence for three Departments (Mechanical Engineering and Computer Science & Engineering and Electronics & Communication Engineering) for Research.
2. Academic Autonomy from university.

2012-2013

Leading towards **DEEMED UNIVERSITY STATUS** with full fledged campus comprising of School (10+2 with Science Stream), Polytechnic, Undergraduate Courses, Post Graduate Courses and Research Work leading to Ph.D's.

FUNDS REQUIREMENTS :

2007-2008

Buildings : (Amount in lacs).

Lecture Halls	50.00
Auditorium	250.00
Laboratories	50.00
Total	<u>350.00</u>

2008-2009

Buildings : (Amount in lacs).

Sewerage Treatment Plant	50.00
Auditorium	250.00
Library Block	70.00
Academic Block	100.00
Polytechnic	400.00
School	150.00
Total	<u>1020.00</u>

2010-2011

Buildings : (Amount in lacs).

Guest House	50.00
Swimming Pool	<u>50.00</u>
Total	<u>100.00</u>

Item # 8.11 To create the posts as per AICTE norms of teaching faculty/staff for increased seats in Computer Science & Engineering Department.

The college has submitted a proposal to AICTE, New Delhi for increase/decrease in seats as under from the session 2008-2009 :

- Computer Science & Engineering 60 to 120
- Chemical Engineering 40 to 30

With the increase/decrease of seats sanctioned by AICTE, the total number of students increase/decrease with four batches in position in two departments will be as under :

- Computer Science & Engineering (240+18) = 258 (increase)
- Chemical Engineering (40 + 3) = 43 (decrease)

Accordingly, number of teaching posts to be increased/decreased in the following disciplines in addition to present existing posts :

	<u>P.</u>	<u>AP.</u>	<u>L.</u>
➤ Computer Science & Engineering	2	4	11
[258/15 = 17 posts (increased)]			
out of 17 posts, 15 will be for computer Sc. & Engg. and 2 will be for applied Sciences.			
➤ Chemical Engineering	-	1	2
[43/15 = 3 posts (reduced)]			
➤ Staff : Senior Assistant	1		
Clerks	2		
Peon	1		

Then net number of teaching posts in various departments will be as

under :

Sr. #	Department	Total Posts	Professor	Assistant Professor	Lecturer
1	Computer Science & Engineering	30	03	06	21
2	Information Technology	15	01	04	10
3	Electronics & Communication Engg.	15	02	03	10
4	Mechanical Engineering	22	02	05	15
5	Chemical Engineering	07	01	01	05
6	Bio Technology	14	02	03	09
7	Applied Sciences, Hum. & Management	16	02	04	10
	Total	119	13	26	80

Submitted for kind consideration and approval please.

Item # 8.12 To approve the construction of Multipurpose Auditorium and Conference Hall.

As the college has entered 13th year of its existence, and the number of students & courses have increased. A difficulty was experienced for holding seminars/functions/placement activities in the college and necessity of an Auditorium was observed. The matter for construction of an Auditorium was initially taken up in the 10th meeting of Building & Works Committee and it was decided to take up the work of new building in the Task Force and the recommendations of the Task Force be put up in the Building & Works Committee. The matter was discussed in the meetings of Task Force Committee held on 28.10.2005, 16.11.2005 and 17.1.2006. The recommendations of the Task Force Committee were discussed in the 11th meeting of Buildings & Works Committee held on 29.3.2006 and it was suggested to carry out certain amendments in the drawings. It was desired that the detailed estimates and drawings be got prepared again and got checked up through the Chief Architect, Punjab and Executive Engineer, PWD B&R, Pathankot. After getting the drawings checked from the Chief Architect, Punjab and estimates checked from the Executive Engineer, PWD B&R, Pathankot, the matter was again taken up in the 12th meeting of Building & Works Committee held on 09.7.2007 and it was resolved to defer the item for the time being and the matter of construction about Auditorium need to be discussed with the Chairman, Board of Governors before approving the same. The photocopies of minutes of the meetings of Buildings & Works Committee and Task Force are placed at **Annexure XII** from page 238 to 272 as per the revised estimate submitted by M/S NBCC Limited on 13.10.2006 and duly checked by Executive Engineer, PWD B&R, the cost comes to Rs.56248373.00 as per the details given below :

1. Building, P.H.E., internal fire fighting and electrical installation	36530000.00
2. Interior and Acoustic work	4082442.00
3. Stage Lighting, Sound System and PA System.	1945145.00

4. Air Conditioning System	6567630.00
Total	49125217.00
NBCC charges @ 10.5%	5158148.00
Add 4% field overhead charges	1965008.00
Total	56248373.00

The funds are available (i.e. Rs.2.50 crores from amalgamated and Rs.3.00 crores from the main account). The matter is placed before the board for consideration and approval please.

Item # 8.13 To adopt the criteria for recruitment of teaching and non-teaching staff and recruitment thereof.

The following posts are proposed to be filled to cop up the teaching as well as non-teaching workload in the year 2008 through open advertisement. The posts at the level of Professor and Assistant professor be allowed to be filled up on regular basis and all other posts on contract basis initially for a period of three years and renewable further for a period of two years on the basis of satisfactory work performance and requirement of the college and they will be paid basic pay, D.P., I.R. and D.A. with annual increments :

Teaching posts

Sr. #	Name of Post	No. of post(s) to be filled	Pay scale	Category
1.	Professor (Information Technology)	01	Rs.16400-22400/-	01 (Gen)
2.	Assistant Professor (Information Technology)	02	Rs.12000-18300/-	01 (Gen) 01 (SC)
3.	Lecturer (Information Technology)	06	Rs.8000-13500/-	02 (Gen) 02 (SC) 01 (BC) 01 (E.SM)
4.	Professor (Computer Science & Engineering)	02	Rs.16400-22400/-	01 (Gen) 01 (SC)
5.	Lecturer (Computer Science & Engineering)	03	Rs.8000-13500/-	01 (Gen.) 01 (SC) 01 (BC)
6.	Professor (Electronics & Communication Engg.)	01	Rs.16400-22400/-	01 (Gen)
7.	Assistant Professor (Electronics & Communication Engg.)	02	Rs.12000-18300/-	01 (Gen) 01 (SC)
8.	Lecturer (Electronics & Communication Engg.)	01	Rs.8000-13500/-	01 (BC)
9.	Professor (Bio Technology)	01	Rs.16400-22400/-	01 (Gen)
10.	Assistant Professor (Bio Technology)	01	Rs.12000-18300/-	01 (Gen)
11.	Lecturer (Bio Technology)	04	Rs.8000-13500/-	03 (Gen.) 01 (SC)
12.	Lecturer (Chemical Engineering)	01	Rs.8000-13500/-	01 (Gen.)
13.	Assistant Professor (Applied Mathematics)	01	Rs.12000-18300/-	01 (Gen.)
14.	Lecturer (Applied Mathematics)	02	Rs.8000-13500/-	01 (Gen) 01 (SC)

15.	Lecturer (English)	01	Rs.8000-13500/-	01 (Gen)
16.	Lecturer (Workshop Practices)	02	Rs.8000-13500/-	01 (Gen) 01 (SC)
17.	Professor (Training & Placement Officer)	01	Rs.16400-22400/-	01 (Gen.)
18.	Lecturer (Computer Practices)	01	Rs.8000-13500/-	01 (Gen)
	Total	33	--	--

Non Teaching Posts

Sr. #	Name of Post (non-teaching)	Post(s) to be filled	Pay Scale	Category
1.	Director Physical Education	01	Rs.8000-13500/-	G-01
2.	Medical Officer	01	Rs.7880-13500/- (i.s. Rs.8000/-)	G-01
3.	Senior Assistant (Accounts)	01	Rs.5800-9200/-	G-01
4.	Library Assistant	01	Rs.5000-8100/-	SC-01
5.	Steno Typist	04	Rs.3330-6200/-	G-02 SC-02
6.	Storekeeper	01	Rs.5800-9200/-	G-01
7.	Assistant Storekeeper	01	Rs.3120-5160/-	G-01
8.	Maintenance Engineer (Civil)	01	Rs.7880-13500/- (i.s. Rs.8000/-)	G-01
9.	Maintenance Supervisor (Civil/Electrical)	01	Rs.5480-8925/-	G-01
10.	Computer Operator	02	Rs.5480-8925/-	G-01 SC-01
11.	Laboratory Assistant	02	Rs.3120-5160/-	BC-01 SC-01
12.	Peon	04	Rs.2520-4140/- (i.s. Rs.2620/-)	G-01 ESM-02 PH-01
13.	Laboratory Attendant	04	Rs.2720-4260/-	G-01 SC-01 ESM-01 PH-01
	Total	24	--	--

In its first meeting of the Board of Governors, the following selection committees were approved for recruitment at various levels :

For Registrar, Professors, & Assistant Professors level

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. Chairman, Board of Governors | Chairman |
| 2. Secretary, Technical Education, Govt. of Punjab, or his nominee | Member |
| 3. Director, Technical Education, Punjab | Member |
| 4. At least three external experts to be nominated by the Chairman, Board of Governors (these experts should be from the respective fields) | Members |
| 5. Principal, Beant College of Engineering & Technology, Gurdaspur | Member Secretary |

For the post of Lecturer

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. Principal, Beant College of Engineering & Technology, Gurdaspur | Chairman |
| 2. Representative of the Department to be nominated by the Secretary, Technical Education & Industrial Training, Punjab | Member |
| 3. Head of the concerned Department | Member |
| 4. At least two external experts (to be nominated by the Principal). These experts should be in the field in which the post is to be filled up. | Members |
| 5. Registrar, Beant College of Engineering & Technology, Gurdaspur | Member Secretary |

For other non-teaching posts

- | | |
|-------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. Principal, Beant College of Engineering & Technology, Gurdaspur | Chairman |
| 2. Head of the concerned department | Member |
| 3. Representative of the Department to be nominated by the Secretary, Technical Education & Industrial Training, Punjab | Member |
| 4. One expert to be nominated by the Principal, BCET, Gurdaspur. | |
| 5. Registrar, Beant College of Engineering & Technology, Gurdaspur | Member Secretary |

The Govt. of Punjab vide notification # 2/53/98-2TE.2/4381-90 dated 07.7.1998 have circulated the criteria to be followed for filling up the post and the same is placed at **Annexure XIII** from page 273 to 278. The matter is placed before the board for approval please.

Item # 8.14 To adopt the pay scale of Registrar as followed in other Engineering Colleges.

At present, the post of the Registrar is existing in this college in the pay scale of Rs.14300-20100/- with special allowance of Rs.600/- per month. The Registrar is Heading the Sections like Establishment, Finance & Accounts and Store & Purchase and looking after the administrative matters of the college. Thus, he is heading important and full fledged sections of the college. It is also mentioned herein that the similar institutions i.e. NIT, Jalandhar and PEC, Chandigarh are following the pay scale of Rs.16400-22400/- for the post of Registrar. The copies are placed at **Annexure XIV** page 279.

Keeping in view the nature of post and the practice followed in the nearby institutions in Punjab, it is proposed that the pay scale of Registrar be adopted as Rs.16400-22400/- with no special allowance.

The matter is placed before the board for consideration please.

Item # 8.15 To approve the expansion of Engineering College under NABARD project.

As per the decision of the Government of Punjab vide # 170 TE/P/1440-1456 dated 05.11.2007 to convert existing institutions into Academies, a polytechnic and pre-university (Science) and pre-engineering level classes (Science Stream) are to be started in the college. The details received from the Director, Technical Education & Industrial Training, Punjab is placed at **Annexure XV** from page 282 to 283. The college has land and funds are to be provided by NABARD for setting up of Polytechnic and Pre-Engg. School. Detailed Project Report has already been submitted to the Director, Technical Education & Industrial Training, Punjab.

The matter is placed before the board for approval please.

Item # 8.16 To give more autonomy to Beant College of Engineering & Technology, Gurdaspur for its independent growth.

As per Memorandum of Association, the Principal is the Chief Executive & Academic Officer of the college and as per Bye Laws of the college, he/she has been given powers to deal with the day to day affairs of the college. But, the certain cases which should have been dealt at the level of Principal are sent either to Director, TE & IT, Punjab or Principal Secretary, TE & IT, Punjab for decision. It would be more proper, if the Principal of the college is given more autonomy and administrative powers for dealing with the cases upto the level of Lecturer including Lecturer (Senior Scale) and Lecturer (Selection Grade), so as to avoid delay. However, cases relating to Assistant Professors, Professors and Registrars are to be sent the Chairman, Board of Governors through Secretary, TE & IT, Punjab. The following powers/autonomy should be given to the Principal of the college :

1. All cases of appointments, promotions and placement (teaching & non-teaching staff) upto the level of Lecturer (Selection Grade) as per College Bye Laws and AICTE notifications.
2. All disciplinary cases (teaching & non-teaching staff) upto the level of Lecturer (Selection Grade) as per rules laid down in College Bye Laws.
3. Any other matter not covered in respect of teaching and non-teaching staff upto the level of Lecturer (Selection Grade).

The matter is placed before the board for consideration and approval please.

Item # 8.17 To approve the disposing off of plot measuring about 4 kanals.

Initially, the notification for acquisition of about 160 acres land was made. But later on, about 90 acres of land was denotified. With the denotification of 90 acres of land, there is no continuity of plot measuring four kanals with the existing college premises and it cannot be utilized for any purpose by the college. Rather, the college has to make expenditure to keep the land safe from unauthorized encroachments. Presently, the land of the college is in three parts as per the drawing attached :

- Plot 1 ➤ 62 acres – Existing College
- Plot 2 ➤ 07 acres – Proposed 10+2 School
- Plot 3 ➤ 4 Kanals

The decision regarding dispose off of this plot 3 of land measuring about 4 kanals needs to be taken at the Board level.

Item # 8.18 To regularize the adhoc services of Lecturer in Computer Science & Engineering.

Shri Rajeev Kumar Bedi, Lecturer (CS&E) who is working on adhoc basis has represented his case to the Hon'ble Technical Education Minister Cum Chairmen, Board of Governors to regularize his adhoc service. Hon'ble Technical Education Minister-cum-Chairman, Board of Governors, has desired to include in the agenda for consideration of his case. His remarks are "please consider sympathetically and report".

An interview for the post of Lecturer in Computer Science & Engineering was conducted on 29-8-2002 by the Staff Selection Committee duly approved by the Govt. of Punjab including representative of the Government. Shri Rajeev Kumar Bedi was recommended for appointment as Lecturer on adhoc basis for a period of six months in the pay scale of Rs.8000-13500/- against the vacant post. Accordingly, he was issued appointment letter vide this office letter No BCET/GSP/2002/4916 dated 02-09-2002. Subsequently, he jointed his duties on 03-09-2002 and after completion of the said period, he was relieved on 28-02-2003. Later on, he has worked on Lecture basis during the months of March, 2003 and again in August 2003 to 12th October, 2003. He was further appointed as Lecturer in the pay scale of Rs. 8000-13500/- on adhoc basis for 89 days w.e.f. 13-10-2003 vide No. BCET/Estt./03/8229 dated 09-10-2003. He was relieved on 09-01-2004.

Again in compliance to the instructions of the Government of Punjab Department of Technical Education & Industrial Training, vide memo No. 2/9/04-5TE/168 dated 14-01-2004 and memo No. 2/9/04-5TE/747 dated 3/3/2004, he was appointed as Lecturer on adhoc basis w.e.f. 15-01-2004 till the post is filled up on regular basis. He is working on this post with all the benefits applicable to the persons appointed on regular basis. Regular post of Lecturer in Computer Science & Engineering is vacant against which he is working on adhoc basis with all benefits. At the time of his appointment, all the posts were used to be filled up on regular basis and he

was selected by the same committee which recommended the names of other candidates for regular appointments. Ever since of his working in this college, his work and conduct has been found satisfactory and there has never been any complaint from any quarter. The copies of his appointment letters including minutes of Staff Selection Committee along with copies of correspondence with the Govt. of Punjab are placed at **Annexure XVI** from page 284 to 301. It is proposed that his services be regularized keeping in view of his experience, work and conduct in this college.

Matter is placed before the board for consideration please.

Item # 8.19 To approve the extension in the services of the persons working on adhoc/contract basis for a period of three years.

Keeping in view the public interest, the following employees were appointed on adhoc/contract basis as recommended/approved by Chairman, Board of Governors and Govt. of Punjab from the dates as shown against their names with the usual break :

1. Shri Deepak Kaila, Computer Operator since 21.06.2004.
2. Shri Hardeep Singh, Laboratory Attendant since 05.07.2004
3. Shri Jagjit Singh, Laboratory Assistant since 26.10.2004.
4. Ms. Charanjit, Assistant Store Keeper since 22.11.2004.
5. Shri Ravinder Singh, Maintenance Supervisor since 06.01.2006.

They represented their case to the Hon'ble Technical Education Minister, Punjab-cum-Chairman, Board of Governors, BCET, Gurdaspur who inturn has asked to "Pease. put up in the agenda of the BoG meeting". They were initially appointed for a period of six months/one year and they are continuing with the approval from Hon'ble Chairman, Board of Governors and Worthy Principal Secretary, Technical Education & Industrial Training, Punjab.

The matter for converting their services into contract for a period of three years was taken up in the 7th meeting of Board of Governors held on 15.11.2006 vide agenda item # 7.11. In the meeting, it was decided that they be allowed to continue till the regular incumbents join as the test for recruitment was to be conducted in December 2006. But the process has still not been completed even though the test was conducted. During their period of services in the college, their work and conduct has been found satisfactory and copies of their annual confidential reports for the year 2006-2007 are placed at **Annexure XVII** from page 302 to 307. It is mentioned herein that they full fill the requisite qualification & experience for the posts.

Keeping in view the requirement and their eligibility for the posts/performance in the past, it is proposed that their services may be

extended on contract basis for a period of three years (with pay +DP+IR+DA) and renewable which can be renewed further depending on their performance and requirement of the college.

The matter is placed before the board for consideration please.

Item # 8.20 To absorb the services of Staff Nurse.

More than 200 girl students are staying in the Girl's Hostels of the college and more than 100 families are staying in the college campus. There is only one post of Staff Nurse in the college and the services of Mrs. Surjit Kaur have been taken as Staff Nurse on deputation from Giani Zail Singh College of Engineering & Technology, Bathinda w.e.f. 13.9.2005 for a period of three years as per orders of the Govt. of Punjab vide # 2/40/05-055.TE.2/2584 dated 07.9.2005 (copy placed at **Annexure XVIII** page 308.) During her stay in this college, her work and conduct has been found up to the mark.

Looking into the requirement of the college and work and conduct of Mrs. Surjit Kaur, Staff Nurse, it is proposed that her services may kindly be absorbed in this college.

Submitted for kind consideration and approval please.

Item # 8.21 Any other item with the permission of the chair.